



Rizzetta & Company

Greater Lakes/Sawgrass Bay Community Development District

Board of Supervisors Meeting August 20, 2025

**District Office:
8529 South Park Circle, Suite 330
Orlando, Florida 32819
407.472.2471**

www.glsbcdd.org

GREATER LAKES SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

Cagan Crossings County Library, at 16729 Cagan Oaks, Clermont, Florida 34714
www.glsbcdd.org

Board of Supervisors	James Walker James Klinck Christina Cruz Pagan Gary Hayward Deborah Swansiger	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Brian Mendes	Rizzetta & Company, Inc.
District Counsel	Tina Garcia	Greenspoon Marder Law
District Engineer	Rey Malave	Dewberry Engineering

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

GREATER LAKES / SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, Florida · (407) 472-2471
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.glsbcdd.org

**Board of Supervisors
Greater Lakes/Sawgrass Bay Community
Development District**

August 13, 2025

FINAL AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District will be held on **August 20, 2025**, at **11:00 a.m.** at the **Clermont Arts & Recreation Center** located at **3700 South Highway 27, Clermont, FL 34711**.

- 1. CALL TO ORDER / ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. COMMUNITY UPDATES**
 - A. Down to Earth Updates
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on July 16, 2025Tab 1
 - B. Ratification of the Operation and Maintenance Expenditures for June – July 2025Tab 2
- 5. BUSINESS ITEMS**
 - A. Discussion of Landscape Operations
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District ManagerTab 3
 1. Website Audit
 2. Annual Goals Updates
- 7. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (407) 472-2471.

Yours Kindly,

Brian Mendes

District Manager

TAB 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Greater Lakes/Sawgrass Bay Community Development District was held on **July 16, 2025, at 11:00 a.m.** at the **Clermont Art & Recreation Center**, located at **3700 South Highway 27, Clermont, Florida 34711.**

Present and constituting a quorum were:

Jim Walker	Board Supervisor, Chairman
James Klinck	Board Supervisor, Vice Chairman
Gary Hayward	Board Supervisor, Assistant Secretary
Deborah Swansiger	Board Supervisor, Assistant Secretary
Christina Cruz Pagan	Board Supervisor, Assistant Secretary

Also present were:

Brian Mendes	District Manager, Rizzetta & Co., Inc.
Tina Garcia	District Counsel, Greenspoon Marder Law <i>(via phone)</i>
Chase Arrington	District Engineer, Dewberry <i>(via phone)</i>
Bismark Quiles	Landscaping, Down to Earth
Justin Sarka	Landscaping, Down to Earth
Audience Members	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Mendes called the meeting to order at 11:02 a.m. and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments on the Agenda

No audience comments.

THIRD ORDER OF BUSINESS

Down to Earth Updates

Down to Earth staff reviewed landscape maintenance updates with the board and discussed mainline repairs.

Down to Earth staff notated the deficiencies in operations that are being addressed.

Down to Earth staff reviewed bids for maintenance under separate cover.

Discussion ensued amongst the board regarding options for tree maintenance.

Mr. Mendes and Mr. Arrington stated they will investigate options to remove oak trees throughout Sawgrass and Superior, and will also contact the county.

Down to Earth staff reviewed the irrigation repairs proposal with the board.

On a motion by Mr. Walker, seconded by Ms. Cruz Pagan, with all in favor, the Board approved Down to Earth proposal #123495 for Controller Repairs, for Greater Lakes/Sawgrass Bay Community Development District.

Mr. Klinck inquired about the irrigation project and discussion ensued amongst the board regarding this matter.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors' Regular Meeting held
April 16, 2025**

Mr. Mendes presented the meeting minutes from the Board of Supervisors meeting held on April 16, 2025 and asked if any changes were requested.

Discussion ensued amongst the board of supervisors regarding the increase in landscape maintenance.

Mr. Mendes stated he will review the billing.

On a motion by Mr. Klinck, seconded by Ms. Swansiger, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on April 16, 2025, for Greater Lakes/Sawgrass Bay Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for April 2025 –
May 2025**

Mr. Mendes reviewed the operation and maintenance expenditures to the board and asked if there were any questions.

Mr. Walker inquired about the SECO billing.

Mr. Mendes responded to the inquiry.

Mr. Mendes stated he will create a SECO billing tracker for the meters.

Discussion ensued amongst the board regarding the water works invoice.

On a motion by Ms. Swansiger, seconded by Mr. Walker, with all in favor, the Board ratified the operation & maintenance expenditures for April 2025 (\$21,999.49) and May 2025 (\$28,671.80), for Greater Lakes/Sawgrass Bay Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of District Items

1. M&S Backflow Inspection Proposal
2. Phase 2 Wall Repair Agreement
3. Chair's Acceptance of the FY 2024 Financial Audit

Mr. Mendes reviewed the items to ratified for the district and asked if there were any questions.

On a motion by Mr. Klinck, seconded by Mr. Hayward, with all in favor, the Board ratified the M&S backflow inspection proposal, the Phase 2 wall repair agreement, and the Chair's acceptance of the FY 2024 financial audit, for Greater Lakes/Sawgrass Bay Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2025-03, Adopting FY 25/26 Meeting Schedule

Mr. Mendes presented the resolution to the board of supervisors and asked if there were any questions.

The board discussed options for the regular meeting schedule.

Mr. Mendes discussed September's meeting with the board.

Mr. Mendes stated he will send his PTO plan to the board.

Mr. Mendes stated he will work with Mr. Walker regarding the library.

Mr. Mendes stated he will revise the resolution exhibit and revise the location.

On a motion by Mr. Klinck, seconded by Mr. Hayward, with all in favor, the Board adopted Resolution 2025-03, Adopting FY 25/26 Meeting Schedule, in substantial form, for Greater Lakes/Sawgrass Bay Community Development District.

EIGHTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2025/2026
Final Budget**

1. Consideration of Resolution 2025-04, Adopting FY 25/26 Final Budget

On a motion by Mr. Walker, seconded by Ms. Swansiger, with all in favor, the Board opened the public hearing, for Greater Lakes/Sawgrass Bay Community Development District.

A member of the audience inquired about billing and increases in utilities.

On a motion by Ms. Swansiger, seconded by Mr. Walker, with all in favor, the Board closed the public hearing, for Greater Lakes/Sawgrass Bay Community Development District.

Ms. Garcia reviewed the resolution with the board members and asked if they had any questions.

Mr. Mendes reviewed the budget with the board of supervisors in detail.

Mr. Klinck commended district staff on this year's budget process.

Discussion ensued amongst the board regarding the pressure washing line.

The board of supervisors discussed early payments and miscellaneous items.

Mr. Mendes stated he will review early payment breakdowns with the finance team.

Mr. Hayward inquired about wall repairs for 25/26 fiscal year.

Mr. Arrington stated he will provide a schedule for District Engineer reports.

Mr. Mendes stated will follow up with Down to Earth landscape about garbage from lunches.

On a motion by Mr. Klinck, seconded by Ms. Cruz Pagan, with all in favor, the Board adopted Resolution 2025-04 adopting FY 25/26 Final Budget, for Greater Lakes/Sawgrass Bay Community Development District.

NINTH ORDER OF BUSINESS

**Public Hearing on Fiscal Year 2025/2026
Special Assessments**

1. Consideration of Resolution 2025-05, Imposing Special Assessments

On a motion by Mr. Klinck, seconded by Mr. Hayward, with all in favor, the Board opened the public hearing for Greater Lakes/Sawgrass Bay Community Development District.

No public comments.

On a motion by Ms. Swansiger, seconded by Mr. Walker, with all in favor, the Board closed the public hearing, for Greater Lakes/Sawgrass Bay Community Development District.

Ms. Garcia reviewed the resolution with the board and asked if there were any questions. There were none.

On a motion by Mr. Klinck, seconded by Mr. Walker, with all in favor, the Board adopted Resolution 2025-05, Approving FY 25/26 imposing special assessments, for Greater Lakes/Sawgrass Bay Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

1. Annual Goals Update

Ms. Garcia reviewed in detail the annual goal legislation due on December 1st.

Ms. Garcia stated she will post a report on the public website and send a E-blast.

Mr. Klinck inquired about having the annual report presented to the board prior to the deadline.

Mr. Klinck inquired about ethics training.

B. District Engineer

1. Wall Inspection Report

184 Mr. Arrington reviewed in detail the wall inspection report and discussed ongoing wall
185 repairs.

186
187 Mr. Arrington inquired about the depression on superior and discussed this matter with
188 the board.

189
190 Mr. Mendes and Mr. Arrington stated they will review the storm depression with
191 Sunshine Water.

192
193 **C. District Manager**

- 194
195 **1. Website Audit**
196 **2. Presentation of Registered Voter Count**
197 **3. Discussion of Landscape Field Services**
198

199 Mr. Mendes reviewed the items under his section of the agenda with the Board and asked if
200 there were any questions.

201
202 The board discussed landscape field services in detail.

203
204 The board of supervisors requested budget consideration for landscape services at \$11,000.
205

<p>On a Motion by Mr. Klinck, seconded by Mr. Hayward, with all in favor, the Board approved a revised Sunscape bid not exceeding \$11,000, for Greater Lakes/Sawgrass Bay Community Development District.</p>
--

206
207 **ELEVENTH ORDER OF BUSINESS**

**Supervisor Requests & Audience
Comments**

208
209
210 **AUDIENCE COMMENTS**
211

212 A member of the audience inquired regarding field services.

213
214 Mr. Mendes and the board discussed this matter and responded to the audience member.

215
216 **SUPERVISORS**
217

218 No comments.
219
220
221
222
223
224

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Walker, seconded by Ms. Cruz Pagan, with all in favor, the Board adjourned the meeting at 1:31 p.m., for Greater Lakes/Sawgrass Bay Community Development District.

[SIGNATURES ON FOLLOWING PAGE]

266
267
268
269
270
271
272
273
274
275
276
277
278

Assistant Secretary

Chairman/Vice Chairman

DRAFT

TAB 2

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, FL 32819

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.glsbcdd.org

Operation and Maintenance Expenditures June 2025 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2025 through June 30, 2025. This does not include expenditures previously approved by the Board.

The total items being presented: **\$33,176.85**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Greater Lakes/Sawgrass Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2025 Through June 30, 2025

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Berger, Toombs, Elam, Gaines & Frank CPA	100209	372262	Audit Financial Statements 09/24	\$ 3,275.00
Dewberry Engineers, Inc.	100210	22449189	Engineering Services 04/25	\$ 2,705.00
Rizzetta & Company, Inc.	100208	INV0000099659	District Management Fees 06/25	\$ 3,613.50
Rizzetta & Company, Inc.	RET0000001809	INV0000100272	Mass Mailing - Budget Notice 06/25	\$ 944.27
SECO Energy	20250614-2	4000271302 1/5	Electric Services 05/25	\$ 19.00
SECO Energy	20250614-1	4000419601 1/5	Electric Services 05/25	\$ 19.00
SECO Energy	20250614-3	4000054700 05/25 ACH	Electric Services 05/25	\$ 6,577.74
SSS Down To Earth Opco, LLC	100215	143853	Landscape Maintenance 06/25	\$ 6,405.78
SSS Down To Earth Opco, LLC	100211	144336	Landscape Maintenance 5/25	\$ 4,890.13
Sunshine Water Services	20250611	8089510000 05/25 ACH	Water Services 05/25	\$ 686.80
U.S. Bank	100212	7760143	Trustee Fees S2022 05/01/25-04/30/26	<u>\$ 4,040.63</u>
Report Total				<u>\$ 33,176.85</u>

GREATER LAKES/SAWGRASS BAY COMMUNITY DEVELOPMENT DISTRICT

District Office · Orlando, FL 32819

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.glsbcdd.org

Operation and Maintenance Expenditures July 2025 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2025 through July 31, 2025. This does not include expenditures previously approved by the Board.

The total items being presented: **\$24,016.23**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Greater Lakes/Sawgrass Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2025 Through July 31, 2025

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Christina Pagan	100218	CP071625	Board of Supervisors Meeting 07/16/25	\$ 200.00
Clermont Arts & Recreation Center City of Clermont	100219	082025 Meeting	Room Rental for Board of Supervisors Meeting 08/25	\$ 85.00
Deborah S Swansiger	100220	DS071625	Board of Supervisors Meeting 07/16/25	\$ 200.00
Gary Hayward	100221	GH071625	Board of Supervisors Meeting 07/16/25	\$ 200.00
Greenspoon Marder Law	100222	1613920	Legal Services 06/25	\$ 946.50
James W Klinck	100223	JK071625	Board of Supervisors Meeting 07/16/25	\$ 200.00
James Walker	100224	JW071625	Board of Supervisors Meeting 07/16/25	\$ 200.00
Rizzetta & Company, Inc.	100216	INV0000100473	District Management Fees 07/25	\$ 4,513.50
School Now	100226	INV-SN-872	Quarterly Website & Compliance Services 07/25	\$ 384.38
SECO Energy	20250715	Monthly Summary 06/25 ACH 285	Electric Services 06/25	\$ 6,450.49
SSS Down To Earth Opco, LLC	100225	146515	Landscape Maintenance 07/25	\$ 6,405.78
SSS Down To Earth Opco, LLC	100225	149284	Irrigation Repair 07/25	\$ 3,259.67
Sunshine Water Services	20250714	8089510000 06/25 ACH	Water Services 06/25	<u>\$ 970.91</u>
Report Total				<u>\$ 24,016.23</u>

TAB 3



Quarterly Compliance Audit Report

Greater Lakes/Sawgrass Bay

Date: July 2025 - 2nd Quarter

Prepared for: Matthew Huber

Developer: Rizzetta

Insurance agency:



Preparer:

Susan Morgan - *SchoolStatus Compliance*

ADA Website Accessibility and Florida F.S. 189.069 Requirements

Table of Contents

Compliance Audit

Overview	2
<i>Compliance Criteria</i>	2
<i>ADA Accessibility</i>	2
Florida Statute Compliance	3
Audit Process	3

Audit results

ADA Website Accessibility Requirements	4
Florida F.S. 189.069 Requirements	5

Helpful information:

Accessibility overview	6
ADA Compliance Categories	7
Web Accessibility Glossary	11

Compliance Audit Overview

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

Compliance Criteria

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in [Florida Statute Chapter 189.069](#).



ADA Website Accessibility

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – [WCAG 2.1](#), which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



Florida Statute Compliance

Pursuant to F.S. [189.069](#), every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

Audit Process

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.* Following the [WCAG 2.1](#) levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

* **NOTE:** Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



ADA Website Accessibility

Result: **PASSED**

Accessibility Grading Criteria

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	Keyboard navigation The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	Color contrast Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	PDF accessibility Formatting PDFs including embedded images and non-text elements
Passed	Site map Alternate methods of navigating the website

*Errors represent less than 5% of the page count are considered passing

**Error reporting details are available in your Campus Suite Website Accessibility dashboard



Florida F.S. 189.069 Requirements

Result: **PASSED**

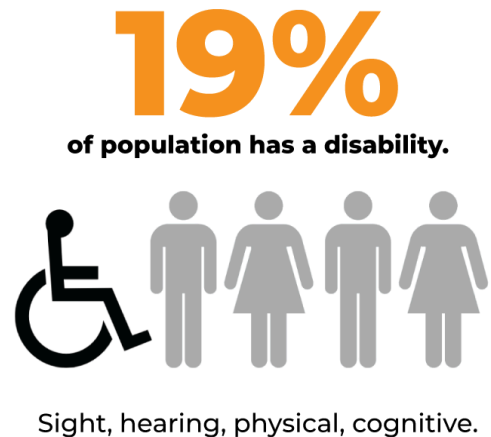
Compliance Criteria

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Passed	Meeting Agendas for the past year, and 1 week prior to next

Accessibility overview

Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.



The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



ADA Compliance Categories

Most of the problems that occur on a website fall in one or several of the following categories.



Contrast and colors

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <http://webaim.org/resources/contrastchecker>



Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This ‘friendlier’ language not only helps all the users, but developers who are striving to make content more universal on more devices.



Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <http://webaim.org/techniques/alttext>



Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A “skip navigation” option is also required. Consider using [WAI-ARIA](#) for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: www.nngroup.com/articles/keyboard-accessibility

Helpful article: <http://webaim.org/techniques/skipnav>



Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no ‘click here’ please) are just some ways to help everyone find what they’re searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <http://webaim.org/techniques/sitetools/>



Properly formatting tables

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <http://webaim.org/techniques/tables/data>



Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: <http://webaim.org/techniques/acrobat/acrobat>



Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <http://webaim.org/techniques/captions>



Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <http://webaim.org/techniques/forms>



Alternate versions

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



Feedback for users

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



Other related requirements

No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

Timers

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (e.g., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web

Greater Lakes Sawgrass Bay CDD

3434 Colwell Ave, Suite 200

Tampa, FL 33614

407-472-2471 (ext.4404)

bmendes@rizzetta.com

Subject: Annual Goals and Achievement Report – 2025

In compliance with recent Florida legislation requiring all Community Development Districts (CDDs) to set annual goals and provide a year-end report on their progress, the Greater Lakes Sawgrass Bay CDD is pleased to share its **2025 Annual Goals and Achievement Report**.

Annual Goals Set for 2025:

1. Operational Goals

- Maintain community infrastructure, including landscaping, stormwater systems, and amenity facilities, to high standards.
- Ensure timely completion of scheduled maintenance and repairs.
- Improve operational efficiency through enhanced vendor coordination and performance monitoring.

2. Financial Goals

- Operate within the approved budget while maintaining quality service delivery.
- Evaluate and implement cost-saving measures without reducing service levels.
- Maintain adequate reserve funding for long-term capital needs.

Year-End Achievements:

Operational Achievements:

- Successfully completed all scheduled maintenance projects.
- Maintained consistent service levels with positive resident feedback on landscaping, amenities, and facility upkeep.
- Improved operational oversight by implementing regular vendor performance reviews.

Financial Achievements:

- Ended the fiscal year within budget.
- Negotiated service contracts resulting in cost savings while preserving quality.
- Maintained reserve funds at target levels to support future infrastructure needs.

The Board is proud to report that the Greater Lakes Sawgrass Bay CDD successfully met its established operational and financial goals for the year. We remain committed to responsible stewardship of District resources and to providing a well-maintained, financially sound community for our residents.

Sincerely ,

District Manager: Brian Mendes

Greater Lakes Sawgrass Bay Community Development District